



THE FRIENDS OF TEWKESBURY ABBEY

PRIVACY POLICY

Who we are

The Friends of Tewkesbury Abbey is a registered UK charity, number 211236

Our postal address is Tewkesbury Abbey Office, Church Street, Tewkesbury, Gloucestershire GL20 5RZ

Our website address is: <http://www.friendsoftewkesburyabbey.org.uk>

Membership of the Friends of Tewkesbury Abbey is open to those of all faiths and none. No assumption regarding the faith of any member may be inferred from their membership.

What personal data we collect and why we collect it

The Friends of Tewkesbury Abbey is a Member organisation and contact details for Members are held for the purposes of communication with Members and to maintain records of subscriptions and donations. To comply with the requirements of HMRC this data may be held beyond the time of active membership, for example where money has been received under a Gift Aid arrangement.

No Member details are processed through the website www.friendsoftewkesburyabbey.org.uk

A Member may opt out of receiving communication from the Friends, or select to only receive information in certain ways (e.g. by email but not by telephone). A Member may update these preferences at any time. A Member may resign their membership and request that all personal data be removed, however the Friends may need to continue to hold some personal details for a period of time to continue compliance with the legal requirements of HMRC and the Charity Commission.

The Friends of Tewkesbury Abbey uses cloud based Third Party organisations for the maintenance and processing of member contact information. An emailing database is processed through Mailchimp, please click these links to consult their [Privacy Policy](#) and [Terms of Use](#). The membership database is held with Insightly, please click these links to consult their [Privacy Policy](#) and [Terms of Service](#). Access to these databases is password protected and restricted to the following Officers of the Friends' Council: Chair, Secretary, Treasurer and Young Friends' Co-ordinator.

Hard copies of data, for example Membership Application Forms and Gift Aid Declaration forms, are held securely in one location by an Officer of the Friends.

Officers for the Friends may have some personal contact information held by our webhost, for the purpose of determining domain ownership and registration, and also for the provision of a webmail service to the Friends. The webhost's legal policies may be consulted via this link.

Comments

No comment facilities are made available on this site.

Contact forms

Any Contact Form or similar made available on this site will request name and email information only. This is held only until the initial communication has been completed at which time a 'permission to contact' form may be issued if the communication is not from an existing Member.

Cookies

The site uses cookies for the purposes of analysing visitor numbers and locations for the website.

Who we share your data with

No data is shared with any third party. The data is processed by the Friends in accordance with the declared aims and objectives of the Charity.

What rights you have over your data

If you are a Member of the Friends you may contact The Friends Administrator to request a copy of the data held. The Friends of Tewkesbury Abbey do not hold any personal contact information for any other persons.

A copy of the full Data Protection Policy for The Friends of Tewkesbury Abbey can be obtained [from this link](#).

A .pdf version of this page can be downloaded [from this link](#).